

Water and Sanitation Services Peshawar (WSSP) is looking for experienced and qualified human resource on contractual basis initially for three years (Extendable on good performance) to fill following positions:

S. No	Position	Qualification/Experience	Posts
1.	Assistant Manager SWM	<p>1. Qualification: BE/BS Civil Engineering or MSc Environmental Sciences (16 years of Education) from PEC recognized University/Institute.</p> <p>2. Experience: Minimum 5 years post-qualification relevant experience in any International, National, Public & Private Organizations. Experience in Solid Waste & Sanitation will be given preference.</p> <p>3. Age: Up to 35 years</p>	03
2.	Assistant Manager GIS	<p>1. Qualification: Bachelors/Master's Degree in Civil Engineering, Geography, IT, GIS, (minimum 16 years of education) from PEC/HEC recognized university/Institutes. MS in GIS will be given preference.</p> <p>2. Experience: Minimum 5 years post qualification relevant experiences in any field of GIS in any international & national well reputed organization. Diploma/Certification in ARC-GIS, SPSS or any other Tool will be given preference. Hands on experience in Arc-GIS / relevant certificate or diploma is mandatory.</p> <p>3. Age: Up to 35 years</p>	01
3.	Fleet Officer	<p>1. Qualification: Diploma of Associate Engineers (DAE) in (Mechanical/Auto Mobile Technology) from Board of Technical Education (BTE).</p> <p>2. Experience: Minimum 3 years post qualification relevant experience in any well reputed International, National, Public and Private Organizations.</p> <p>3. Age: Up to 32 years</p>	02
4.	PS to CEO	<p>1. Qualification: Bachelors/Master's Degree in Business Administration/Public Administration, Computer Science / IT, English / Social Sciences (minimum 14 years of education) from HEC recognized university/Institutes.</p> <p>2. Experience: Minimum 2 years post qualification experience with strong drafting capabilities, Record Keeping/Diary Dispatch/Computer know how and strong communications skills in any international & national well reputed organization.</p> <p>3. Age: Up to 40 years</p>	01

Terms & Conditions

- The applications of candidates who have previously appeared in ETEA test against the post of Fleet Officer WSSP (Advertisement Dated: March 2020) may not apply again. Their applications will be reconsidered.
- 2.5 & above CGPA out of 4 CGPA** will be considered as first division in case of semester system. Below 2.5 CGPA will be considered as 2nd division.
- Experience mentioned in the application form/CV/Resume must be supported with documents i-e experience certificates & service certificates (in case of latest job), failing so will lead to non-consideration of experience for that particular position. No documents will be accepted/changed after closing date. Incomplete applications will not be entertained.**
- All experiences will be counted after the requisite academic degrees/certificates have been received.
- Equivalency certificate from HEC Pakistan to be provided by applicants in case of foreign qualifications/ experiences till closing date. In progress certificates/degrees/programs will not be considered.
- Relaxation in age will not be admissible.
- No TA/DA will be admissible for test/interview.
- WSSP reserves the right to increase/decrease the number of positions advertised OR can stop/cancel the recruitment process without providing any reason.
- If at any stage of the recruitment / selection process, the documents are found un-authentic / forged / fake etc his/her candidature will be cancelled.

HOW TO APPLY FOR SERIAL NO. 01 - 04

- Interested candidates may first visit www.etea.edu.pk and apply for the posts online.
- After successful submission of online application, a prescribed UBL online deposit slip (having token number, Project code & candidates personal information) will be generated.
- Take a printout of the generated UBL deposit slip & deposit Rs: 700/- (for the post at S. No 1,2 & 3) and Rs: 500/- (for the post at S. No 04) as test fee (non-refundable) in any branch of UBL on that prescribed printed deposit slip of UBL.
- After successful fee submission, please keep the original deposit slip (candidate copy) having bank desired stamp with yourself and do not share it with anyone else.
- Please do not send any documents to ETEA; Provision of documents/testimonials, with the online application will not be required at the time of submission of forms/ before the test. Copies of testimonials/documents will however, be provided by the short-listed candidates only in the screening test as and when required by ETEA/appointing authority for scrutiny purposes after the screening test.
- A candidate intending to apply for more than one post shall apply separately for each post
- Availability of online Application Form on www.etea.edu.pk will be from **07-04-2021**
- Last date for submission of online Application is **20-04-2021**
- Candidates will be informed through SMS by ETEA to download and Print their Roll No. Slips from www.etea.edu.pk. Candidates are directed to do not give ported/converted mobile number.
- Test Date, Time & Venue will be mentioned on Roll No. Slip.
- No separate Call Letter will be issued to candidates for screening test through postal/courier means.
- Candidates will be provisionally allowed to appear in ETEA screening test. However detailed scrutiny will be carried out by WSSP/appointing authority and if any candidate is found ineligible as per criteria (appointing authority / WSSP) in any respect at any stage of recruitment process, he /she will be disqualified by the appointing authority / WSSP.

NOTE / IMPORTANT.

- Please keep your documents and passport size scanned picture (soft copy) with you at the time of online applies.
- Read the instructions thoroughly before filling the online application form.
- ETEA shall verify deposited fee at any stage. If your payment is not verified, your candidature shall be rejected.
- Fee deposited on someone else CNIC shall not be verified.
- Unclaimed qualification will not be accepted.
- Keep the bank printed receipt safe with yourself and do not share it with anyone else.
- Applications of all those candidates who do not give correct information while filling the online application form, will not be rejected only, but would be proceeded against and strict action shall be taken against them.

General Manager HR, Admin & Procurement
Water and Sanitation Services Peshawar (WSSP),
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