

Higher Education Archives & Libraries (Quality Assurance Program)

Assistant Director (BPS-17)	English = 20% Basic Computer/MS Office(Word, Power Point, Excel) = 10% Analytical Reasoning =10% General Knowledge = 10% Total Quality Management = 20% Monitoring & Evaluation =10% Academic Administration = 10% Governance/ Statutes/KP Uni Act = 10%
Accounts Officer (BPS-17)	English = 20% Basic Computer/MS Office(Word, Power Point, Excel) =10% Analytical Reasoning =10% General Knowledge = 10% Account & Finance =20% Audit =10% E.R.P/Financial Management System =10% FBR/AGPR Rules for finance & tax etc =10%
Computer Operator (BPS-16)	English = 20% General Knowledge = 10% MS Office(Word, Power Point, Excel) = 10% Networking, Trouble shooting, Installation = 10% Databases Management = 10% Operating System = 10% Web Programming = 10% Algorithm and Programming = 10% Data Analysis/SPSS = 10%
Office Assistant (BPS-16)	English = 25% Basic Computer = 10% MS Office (Word, Power Point, Excel) = 15% Analytical Reasoning = 10% General Knowledge = 10% Human Resource Management = 10% Account & Finance = 10% Current Affairs/Sports = 10%