

Assistant	Computer Operator (BPS-16)	Stenotypist
English (Grammar, vocabulary and sentence structuring) = 40% Computer Skills /IT = 40% General Knowledge = 10% Basic Mathematics = 10%	Computer Science/ I.T = 50% English (Grammar, vocabulary and sentence structuring) = 30% General Knowledge = 10% Basic Mathematics = 10%	<i>Skills Test</i> = 60 % <i>(i.e Typing & Shorthand)</i> English (Grammar, vocabulary and sentence structuring) = 20% Computer Skills /IT = 20%
Junior Clerk (BPS-11)		
English (Grammar, vocabulary and sentence structuring) = 30% IT Skills = 30% Basic Maths = 20% G. Knowledge = 20%		