

# VACANCY ANNOUNCEMENT

Applications from eligible male/female candidates are invited for the following posts from Pakistani citizens having domicile of Khyber Pakhtunkhwa/newly merged districts erstwhile (FATA) in the Directorate of Prosecution Home & Tribal Affairs, Department Khyber Pakhtunkhwa, Peshawar.

S. No	Name of post	No of posts	Minimum prescribed Qualification	Allocation/Quota	Age Limit
1	ASSISTANT (BPS-16)	06	Second Class Bachelor's Degree Or Its Equivalent Qualification From a Recognized University.	Merit= 02 Zone I= 01 Zone II= 01 Zone III= 01 Zone IV= 01	18-30
2	COMPUTER OPERATOR (BSP-16)	36	i. At least Second Class Bachelor's Degree In Computer Science/Information Technology (BSC/BIT 04 Years) from a recognized University; or ii. At least Second Class Bachelor's Degree from a recognized University with one year Diploma in information Technology from recognized Board of Technical Board.	Merit= 06 Zone I= 04 Zone II= 04 Zone III= 04 Zone IV= 03 Zone V= 03 Women= 07 Minorities= 03 Disable = 02	18-30
3	JUNIOR CLERK (BPS-11)	45	i. Metric or its equivalent qualification from a recognized institute/board. ii. Typing Speed 30 WPM.	Merit= 09 Zone I= 06 Zone II= 06 Zone III= 05 Zone IV= 04 Zone V= 04 Women= 07 Minorities= 03 Disable = 01	18-30

## TERMS & CONDITIONS.

1. Interview calls letter will be issued to short listed candidates only.
2. Short listing will be based on the Screening Test conducted by ETEA.
3. Candidates should be eligible in all respect by the last date of receipt of the applications, i.e. **31<sup>st</sup> January, 2020**
4. Incomplete applications and applications received after due dates will not be entertained.
5. Relaxation of age is admissible as per Rules.
6. The candidates working in Government/Semi-Government bodies should apply through proper channel.
7. Original documents shall be produced at the time of Interview.
8. No TA/DA will be admissible for test/Interview.
9. In case of foreign degree, equivalent certificates from HEC must be provided.
10. Errors/Omissions in number of posts are subject to rectification.
11. Candidates applying against disable quota will be required to submit disability certificates issued by the Provincial Council for Rehabilitation of Disabled Persons as well as from the respective Medical Superintendent / Medical Board showing therein the specific disability and both the certificates must be issued before the closing date of advertisement.
12. A female candidate if married before entry into government service shall acquire the domicile of her husband. If otherwise she will possess her own domicile. However, married female candidates are allowed to opt one of the domicile of her choice. Option once exercised shall be final and changes therein shall not be allowed.
13. Age shall be reckoned on closing date of the advertisement. Maximum age limit as prescribed in the recruitment rules shall be relaxable up to 10 years for disable persons / divorced women/widow/Govt: Servants who have completed two years continuous service and up to three years for candidates belonging to backward areas specified in the appendix attached to the Khyber

Pakhtunkhwa initial appointment to the civil posts (Relaxation of Upper Age Limit) Rules, 2008. However, candidates belonging to backward areas, in addition to automatic relaxation of three years shall be entitled to one the relaxations available to government servants, general or disabled candidates, whichever is relevant and applicable to them. Employees or ex-employees of development projects of the Government of Khyber Pakhtunkhwa and employee or ex-employees of development projects of the Federal Government under the administrative control of the Government of Khyber Pakhtunkhwa shall also be entitled to age relaxation equal to the period served in the projects, subject to a maximum limit of ten years provided that this age relaxation shall not be available in conjunction with any other provisions of the age relaxation rules.

### **HOW TO APPLY**

1. Interested candidates may first visit [www.etea.edu.pk](http://www.etea.edu.pk) and apply for the posts online.
2. After successful submission of online application, a prescribed UBL online deposit slip (having token number, Project code & candidates personal information) will be generated.
3. Take a printout of the generated UBL deposit slip & deposit Rs. 500/- as test fee (non refundable) in any branch of UBL on that prescribed printed deposit slip of UBL.
4. After successful fee submission, please keep the original deposit slip (candidate copy) having bank desired stamp with yourself and do not share it with anyone else.
5. Please do not send any documents to ETEA; Provision of documents/testimonials, with the online application will not be required at the time of submission of forms/ before the test. Copies of testimonials/documents will however, be provided by the short-listed candidates only in the screening test as and when required by ETEA/appointing authority for scrutiny purposes after the screening test.
6. A candidate intending to apply for more than one post shall apply separately for each post.
7. Availability of online Application Form on [www.etea.edu.pk](http://www.etea.edu.pk) on **7<sup>th</sup> January, 2020**
8. Last date for submission of online Application is **31<sup>st</sup> January, 2020**
9. Candidates will be informed through SMS by ETEA to download and Print their Roll No. Slips from [www.etea.edu.pk](http://www.etea.edu.pk). Candidates are directed to do not give ported/converted mobile number.
10. Test Date, Time & Venue will be mentioned on Roll No. Slip.
11. No separate Call Letter will be issued to candidates for screening test through postal/courier means.

### **NOTE / IMPORTANT**

- Please keep your documents and passport size scanned picture (soft copy) with you at the time of online applies.
- Read the instructions thoroughly before filling the online application form.
- ETEA shall verify deposited fee at any stage. If your payment is not verified, your candidature shall be rejected.
- Fee deposited on someone else CNIC shall not be verified.
- Unclaimed qualification will not be accepted.
- Keep the bank printed receipt safe with yourself and do not share it with anyone else.
- Applications of all those candidates who do not give correct information while filling the online application form, will not be rejected only, but would be proceeded against and strict action shall be taken against them.

**Director General Prosecution**  
**Khyber Pakhtunkhwa**