

VACANCY ANNOUNCEMENT

Online Applications are invited from eligible candidates of the following districts of Newly Merged Areas in the following Tehsil Municipal Administrations as per policy guidelines for recruitment issued by the Local Council Board, LGE&RDD, Khyber Pakhtunkhwa:

S. No	Name of Post	No. of Posts	Age	Education Qualification/ Eligibility Criteria	Recruitment for the following TMAs in Newly Merged Areas
1.	Office Assistant (BPS-16)	02	18 – 32 Years	At least 2 nd class Bachelor Degree from a Higher Education Commission recognized University.	1. TMA Wana, Distt South Wazristan 2. TMA Jamrud, Distt Kyber One position in each TMA
2.	Computer Operator (BPS-16)	21	18 – 32 Years	i. At least 2 nd class Bachelor Degree in Computer Science (BSc/BIT four years) from a Higher Education Commission recognized University. OR ii. At least 2 nd class Bachelor Degree with one year Diploma in Information Technology from a recognized Board of Technical Education.	1. TMA Upper Kurram, Distt Kurram 2. TMA Wana, Distt South Wazristan 3. TMA Jamrud, Distt Kyber 4. TMA Dara Adam Khel, Kohat 5. TMA U/Mohmand, Distt Mohmand 6. TMA Bara, Distt Khyber 7. TMA L/Mohmand, Distt Mohmand 8. TMA Baizai, Distt Mohmand 9. TMA U/Orakzai, Distt Orakzai 10. TMA L/Orakzai, Distt Orakzai 11. TMA C/Kurram, Distt Kurram 12. TMA Sarwakai, Distt South Wazristan 13. TMA Mirali, Distt North Wazristan 14. TMA Razmak, Distt North Wazristan 15. TMA Jandola, Distt Tank 16. TMA Darazinda, Distt D.I.Khan 17. TMA Bettani, Distt Lakki Marwat 18. TMA Wazir, Distt Bannu 19. TMA Hassan Khel, Distt Peshawar 20. TMA Ladha, Distt South Wazristan 21. TMA Landi Kotal Distt: Khyber One post in each TMA
3.	Building Inspector (BPS-11)	19	18 – 30 Years	At least 2 nd Division in Matric with three year Diploma in Civil Technology.	As Above (one post in each TMA, except TMA upper Kurram and Wazir)
4.	Junior Clerk (BPS-11)	21	18 – 30 Years	At least 2 nd Division in FA/FSc with typing speed of 30 words per minute (on computer)	As Above (one post in each TMA)
5.	Sanitary Supervisor (BPS-09)	21	18 – 30 Years	At least 2 nd Division in FA/FSc from a recognized Board	As Above (one post in each TMA)

TERMS & CONDITIONS:

1. Interview call letters will be issued to short listed candidates only.
2. Candidates are directed to submit applications based on their Tehsil Domicile.
3. Candidates should be eligible in all respect by the last date of receipt of the applications i.e. **04th November, 2020**
3. Incomplete applications and applications received after due dates will not be entertained.
4. The candidates working in Government/Semi-Government bodies should apply through proper channel.
5. Original documents shall be produced at the time of Interview.
6. No TA/DA will be admissible for Test/Interview.
7. In case of foreign degree, equivalent certificates from HEC must be provided.
8. The competent authority has the right to increase/decrease or cancel all or any of the post by assigning a valid reason.

HOW TO APPLY:

1. Interested candidates may first visit www.etea.edu.pk and apply for their desired posts online.
2. In case of Honor's/BS qualification candidate is required to give his/her marks (equivalency) instead of CGPA
3. After successful submission of online application, a prescribed UBL online deposit slip (having token number, Project code and candidates personal information) will be generated.
4. Take a printout of the generated UBL deposit slip and deposit the prescribed test fee (non refundable) in any branch of UBL.
5. After successful fee submission, please keep the original deposit slip (candidate copy) having bank stamp with yourself and do not share it with anyone else.
6. After online apply, don't send documents/testimonials to ETEA office.
7. Copies of testimonials/documents will however, be provided by the candidates who qualify the screening test, as and when required by ETEA or the appointing authority for scrutiny purposes.
8. A candidate intending to apply for more than one post shall apply separately for each post
9. Availability of online Application Form on www.etea.edu.pk on **15th October, 2020**
10. Last date for submission of online Application is **04th November, 2020**
11. Candidates will be informed through SMS by ETEA to download and Print their Roll No. Slips from www.etea.edu.pk. Candidates are directed to do not give ported/converted mobile number.
12. Test Date, Time & Venue will be mentioned on Roll No. Slip.
13. No separate Call Letter will be issued to candidates for screening test through postal/courier means

NOTE / IMPORTANT

- Please keep your documents and passport size scanned picture (soft copy) with you at the time of online applies.
- Read the instructions thoroughly before filling the online application form.
- ETEA shall verify deposited fee at any stage. If your payment is not verified, your candidature shall be rejected.
- Fee deposited on someone else CNIC shall not be verified.
- Unclaimed qualification will not be accepted.
- Applications of all those candidates who do not give correct information while filling the online application form, will not be rejected only, but would be proceeded against and strict action shall be taken against them.

All Tehsil Municipal Officers TMAs, Newly Merged Area of KPK

