



KHYBER PAKHTUNKHWA HEALTH FOUNDATION

SITUATION VACANT

Khyber Pakhtunkhwa Health Foundation (KPHF) is an autonomous organization of the Health Department, Government of Khyber Pakhtunkhwa, established to strengthen the healthcare system through innovative Public Private Partnership (PPP) models and other strategic health sector initiatives. Khyber Pakhtunkhwa Health Foundation invites online applications from eligible candidates domiciled in Khyber Pakhtunkhwa for appointment to the following position:

Position	Qualification, Experience & Eligibility
Director Procurement Maximum Age: 45 Years	Qualification: Master of Business Administration in Supply Chain, or Logistics or Finance from an HEC-recognized local or international university. Experience: Minimum 15 years of progressively responsible professional experience in procurement and supply chain management, including at least 05 years of independently managing procurement activities for health sector projects, hospitals, or public sector organizations. Certification in the relevant field will be preferred. The candidate must possess comprehensive knowledge of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Act, Rules and Regulations, Government procurement procedures, contract management, financial regulations, procurement planning, tendering processes, inventory and supply chain management. Hands-on experience with ERP-based procurement systems such as SAP, Oracle, or equivalent is mandatory. Excellent leadership, analytical, negotiation, report writing, and communication skills are essential. Preference shall be given to candidates who have experience in procurement and contract management under Public Private Partnership (PPP) health sector projects, hospital outsourcing, or other large-scale health infrastructure initiatives.

TERMS & CONDITIONS.

- Candidates will be provisionally allowed to appear in the ETEA screening test based on the credentials provided. However detailed scrutiny will be carried out by the appointing authority and if any candidate is found ineligible in any respect at any stage of the recruitment process, he/she will be disqualified by the Appointing Authority.
- All the candidates will be required to create profile on ETEA's website. After creating the profile and before applying/depositing fee for any post, such candidates will have to print E-Sahulat token from ETEA's website and get their CNIC No. verified from any NADRA E-Sahulat franchise (Kiosk). Without such verification, they will not be able to apply for any post.
- Candidates qualifying the ETEA test shall subsequently be screened for relevance in terms of the eligibility criteria.
- Interview calls letter will be issued to short listed candidates only.
- Candidates should be eligible in all respects before or by the last date of receipt of the applications.
- Applications received after due dates will not be entertained. Incomplete applications or application submitted with fake documents/information shall be rejected at any stage of the recruitment process.
- All roles, responsibilities, and the method of selection and appointment shall be governed by the Board of Governors Khyber Pakhtunkhwa Health Foundation.
- Candidates must be eligible in all respects and possess the prescribed educational qualifications and relevant post-qualification experience, duly issued by the competent authority. Attested copies of Degree, DMC, Domicile, CNIC, and experience certificates shall be required to be submitted at a later stage to Khyber Pakhtunkhwa Health Foundation after the screening test.
- All documents shall be verified during the shortlisting process, and any candidate found to have submitted fake, forged, or unverifiable documents shall be disqualified and proceeded against in accordance with the law.
- The appointee shall initially be on probation for one (01) year, during which the contract may be terminated without notice.
- A candidate may be disqualified or excluded from interview if he/she has been convicted by a court of law, knowingly furnishes false information or suppresses material facts, submits forged or tampered documents, and attempts to influence the selection process by improper means.
- Aggrieved candidates may submit a written appeal to the competent authority, whose decision shall be final.
- The decision of the Selection Committee, subject to approval by the competent authority / Board of Governors Khyber Pakhtunkhwa Health Foundation shall be final.
- The appointee shall have no conflict of interest.
- Relaxation of age will be admissible as per existing Govt Rules.
- The candidates working in Government/Semi-Government bodies should apply through proper channel.
- No TA/DA will be admissible for test/Interview.
- In case of foreign degree, equivalent certificates from HEC must be provided.
- Errors/Omissions in number of posts are subject to rectification.

HOW TO APPLY

- Interested candidates may first visit www.etea.edu.pk and apply for the posts online.
- After successful submission of online application, a prescribed online deposit slip (having token number, Project code & candidates' personal information) will be generated.
- Take a printout of the generated deposit slip & deposit the prescribed test fee (nonrefundable) through OneLink.
- After successful fee submission, please keep the original deposit slip (candidate copy) having bank desired stamp with yourself and do not share it with anyone else.
- After online apply, don't send documents/testimonials to ETEA office, copies of testimonials/ documents will however, be provided by the candidates who qualify the screening test, as and when required by the Appointing Authority for scrutiny purposes.
- Availability of online Application Form on www.etea.edu.pk on **1st October, 2026**
- Last date for submission of online Application is **15th October, 2026**
- Candidates will be informed through SMS by ETEA to download and Print their Roll No. Slips from www.etea.edu.pk. Candidates are directed to do not give ported/converted mobile number.
- Test Date, Time & Venue will be mentioned on Roll No. Slip.
- No separate Call Letter will be issued to candidates for screening test through postal/courier means.

HR Section

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