



Project Management Unit
Khyber Pakhtunkhwa Rural Economic Transformation Project
Government of Khyber Pakhtunkhwa
Planning & Development Department



Job Opportunities

The Provincial Government in partnership with the International Fund for Agriculture Development (IFAD) is implementing Khyber Pakhtunkhwa Rural Economic Transformation Project (KP-RETP) throughout the province to address the main causes of rural poverty and food insecurity i.e., low productivity, inefficient production system, weak linkages to supply chains, youth and women unemployment in rural areas, and limited access to economic services for small land holders. The project is looking to hire Khyber Pakhtunkhwa domicile holder dynamic and competent human resources for the following positions.

Sr. #	Position Title	No. of Position	Duty Station	Age Limit	Qualification & Experience Criteria
1.	Gender & Youth Mainstreaming Officer	04	Peshawar, Mansehra, Chitral & DI Khan	28-45	<ul style="list-style-type: none">• Minimum 16 years of education in Gender Studies or Social Sciences from HEC recognized university.• Minimum 05 years post-qualification experience in relevant field with national/ international or public sector organization.
2.	Office Assistant	07	Peshawar, D.I Khan, Mansehra, Chitral & Swat.	26-45	<ul style="list-style-type: none">• Minimum 16 years of education from HEC recognize University.• Minimum 3 years post-qualification experience at similar level in public sector organization or public sector development projects• Have an excellent project reporting skill• Must be well versed in both written & spoken in English.• Proficient in MS Office applications i.e., Word, Excel, and Power Point.
3.	M&E Assistant	02	Peshawar	26-45	<ul style="list-style-type: none">• Minimum 16 years of education from HEC recognize University.• Minimum 3 years post-qualification experience at similar level in public sector organization or public sector development projects• Have an excellent project reporting skill• Must be well versed in both written & spoken in English.• Proficient in MS Office applications i.e., Word, Excel, and Power Point.

TERMS & CONDITIONS: 1. Candidates will be provisionally allowed to appear in the ETEA screening test. However, detailed scrutiny will be carried out by the appointing authority and if any candidate is found ineligible in any respect at any stage of the recruitment process, he/she will be disqualified by the Appointing Authority. 2. All the candidates will be required to create profile on ETEA's website. After creating the profile and before applying depositing fee for any post, such candidates will have to print E-Sahulat token from ETEA's website and get their CNIC No. verified from any NADRA E-Sahulat franchise (Kiosk). Without such verification, they will not be able to apply for any post. 3. Only eligible candidates fulfilling the criteria will be shortlisted for interviews. Shortlisting will be done strictly in accordance with the Project Policy 2022 and Donor guidelines. 4. Candidates should be eligible in all respects by the last date of receipt of the applications. 5. Incomplete applications and applications received after

due dates will not be entertained. **6.** The candidates working in Government/Semi-Government bodies should apply through proper channel. **7.** Candidates intending to apply for more than one post shall apply separately for each post with separate fee. **8.** The Employer reserves the rights to accept or reject any application by providing grounds of the rejection. **9.** All these positions are purely "contractual" and have no chance of confirmation. The selected candidates shall be offered one-year renewable contracts subject to satisfactory performance. **10.** No TA/DA will be admissible for test interview. **11.** In case of foreign degree, equivalent certificates from HEC must be provided. **12.** Errors/Omissions in number of posts are subject to rectification.

HOW TO APPLY: **1.** Interested candidates may first visit www.etea.edu.pk and apply for the posts online. **2.** After successful submission of online application, a prescribed online deposit slip (having token number, Project code & candidate personal information) will be generated. **3.** Take a printout of the generated deposit slip & deposit the prescribed test fee (nonrefundable) through Easypaisa app or Agent Jazz Cash app or at any branch of UBL Bank via UBL OMNI agent. **4.** After successful fee submission, please keep the original deposit slip (candidate copy) having bank desired stamp with yourself and do not share it with anyone else. **5.** After online apply, don't send documents/testimonials to ETEA office, copies of testimonials documents will however, be provided by the candidates who qualify the screening test, as and when required by ETEA or the Appointing Authority for scrutiny purposes. **6.** Availability of online Application Form on www.etea.edu.pk on **10 March, 2025**. **7.** Last date for submission of online Application is **31 March, 2025**. **8.** Candidates will be informed through SMS by ETEA to download and Print their Roll No. Slips from www.etea.edu.pk. Candidates are directed to do not give ported converted mobile number. **9.** Test Date, Time & Venue will be mentioned on Roll No. Slip. **10.** No separate call letter will be issued to candidates for screening test through postal/courier means.

Project Director
Khyber Pakhtunkhwa Rural Economic Transformation Project (KP-RETP)